

**Minutes of the High Wych Annual Parish Council Meeting
Wednesday 14th May 2025
7.30pm in High Wych Memorial Hall**

CLlr Tom Payne (TP)*
CLlr John Andreotti (JA)*
CLlr Carrie Payne (CP)*

CLlr Jacqueline Jackson (JJ)*
CLlr Liz Faulkner (LF)*

*** Denotes present**

Present: No members of the public

Clerk: Colin Marks, Clerk to the Parish Council

		ACTION
25.029	Election of a Chairman RESOLVED: <i>That Cllr Tom Payne be elected as Chairman for the ensuing year.</i>	
25.030	Acceptance of Office The Chairman signed his Declaration of Acceptance of Office	TP/Clerk
25.031	Apologies for absence 1. Councillors: None received (all present) 2. Others: County Cllr Eric Buckmaster, District Cllr Ian Devonshire, PC Shelly Marshall, Cllr Keith Jordan, who has submitted a letter of resignation,	
25.032	Declarations of Interest and requests for dispensations 1. Interests: None 2. Dispensation requests: None received	
25.033	Appointment of Vice-Chairman RESOLVED: <i>That Cllr John Andreotti be appointed Vice-Chairman for the ensuing year.</i> The Vice-Chairman signed his Declaration of Acceptance of Office	JA/Clerk
25.034	Appointment of portfolio holders for the ensuing year 1. Allotments: Cllr Carrie Payne. 2. Playing Fields and Open Spaces: Cllr John Andreotti and Cllr Tom Payne 3. Footpaths/Public Rights of Way/Accessibility: Cllr Jacqueline Jackson 4. Highways: No portfolio holder – all councillors to be involved. Delete from future agendas 5. Village Halls: No portfolio holder – all councillors to be involved. Delete for future 6. Police Locality liaison: Cllr Liz Faulkner 7. Others: Website information: Cllr Tom Payne HTC liaison: Cllr John Andreotti Car Park and trees: Cllr John Andreotti Gilston Garden Town: Cllr Tom Payne Communication - Magazine deadlines, Festivals etc: Cllr Jacqueline Jackson	CP JA/TP JJ LF TP JA JA TP JJ
25.035	General Power of Competence (GPC) Noted: that the Parish Council has the GPC	Clerk
25.036	Review of Governance policies and procedures 1. Code of Conduct RESOLVED: <i>The adopted 15 Sept 2021 version approved as presented to the meeting</i> 2. Internal Financial Controls Policy RESOLVED: <i>Approved as presented to the meeting.</i>	Clerk

- 3. **Financial Risk Assessment**
RESOLVED: *Approved as presented to the meeting.* Signed by the Chairman. Clerk/TP
- 4. **Financial Regulations:** Updated NALC Model 2025
RESOLVED: *Adopted as presented to the meeting.* Clerk
- 5. **Standing Orders** Updated NALC Model 2025
RESOLVED: *Adopted as presented to the meeting.* Clerk
- 6. **Other policies:** None submitted to the meeting.

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 8.17pm.

Signed.....